

OBERLIN PUBLIC LIBRARY BOARD OF TRUSTEES

January 12, 2023 2023 Organizational Meeting

President Bethany Baker called to order the 2023 Organizational meeting of the Oberlin Public Library Board of Trustees meeting at 5:03 p.m. Roll call: Lili Sandler, Melissa Stalnaker, Phyllis Yarber Hogan, Bethany Baker, Megan Newson, Marcia Peterson, and Meredith Gadsby were present. Also present were David Fausnaugh, Director, and Kristin Cioffi, Fiscal Officer.

Notary Cioffi administered the oath of office to newly appointed trustees Stalnaker, Hogan, Peterson, and Baker.

Baker welcomed Stalnaker and Hogan to the Board, and they both introduced themselves. Baker welcomed newly hired Director Fausnaugh, and he introduced himself.

There was discussion regarding the slate of officers for 2023. Baker moved, seconded by Newson to accept Resolution # R-23-1-1, accepting the following slate of officers:

President	Meredith Gadsby
Vice-President	Bethany Baker
Secretary	Marcia Peterson

Roll call vote: Sandler, Stalnaker, Hogan, Baker, Newson, Peterson, Gadsby, ALL AYES.

MOTION PASSED

Notary Cioffi administered the oath of office to the officers.

Gadsby took over chairing the meeting.

There was discussion regarding committees, including their roles, meetings, and assignments. The following committees were appointed:

BUILDING, FINANCE & AUDIT	Newson & Peterson
PERSONNEL	Baker & Sandler
LIBRARY SERVICES	Hogan & Stalnaker

Baker asked about appointing a Board liaison to the Friends of OPL. It was decided that a liaison could be appointed at a later time. Jan Thornton introduced herself as the Friends of OPL's liaison to the Board.

OBERLIN PUBLIC LIBRARY BOARD OF TRUSTEES

January 12, 2023 2023 Organizational Meeting

Baker moved, seconded by Peterson to accept Resolution # R-23-1-2, adopting the revised version of Robert's Rules of Order to govern all meetings. Roll call vote: Sandler, Stalnaker, Hogan, Baker, Newson, Peterson, Gadsby, ALL AYES.

MOTION PASSED

Peterson moved, seconded by Sandler to accept Resolution # R-23-1-3, to appoint Kristin Cioffi as Fiscal Officer for the 2023 calendar year, with a surety bond of \$75,000, and a biweekly salary of \$1,122.63 per pay. Roll call vote: Sandler, Stalnaker, Hogan, Baker, Newson, Peterson, Gadsby, ALL AYES.

MOTION PASSED

Newson moved, seconded by Peterson to accept Resolution # R-23-1-4, to appoint David Fausnaugh as Director and Records Officer for the 2023 calendar year, with a biweekly salary of \$3,538.50 per pay. Roll call vote: Sandler, Stalnaker, Hogan, Baker, Newson, Peterson, Gadsby, ALL AYES.

MOTION PASSED

Peterson moved, seconded by Baker to accept Resolution # R-23-1-5, approving the following 2023 Board meeting calendar:

- January 12- 5:00 p.m.
- February 9- 5:00 p.m.
- March 9- 5:00 p.m.
- April 13- 5:00 p.m.
- May 11- 5:00 p.m.
- June- no meeting
- July 13- 5:00 p.m.
- August 10- 5:00 p.m.
- September 14- 5:00 p.m.
- October 12- 5:00 p.m.
- November 9- 5:00 p.m.
- December 14- 5:00 p.m.

Roll call vote: Sandler, Stalnaker, Hogan, Baker, Newson, Peterson, Gadsby, ALL AYES.

MOTION PASSED

Sandler moved, seconded by Stalnaker to accept Resolution # R-23-1-6, approving the below listed individuals as the only authorized signers on Oberlin Public Library's Northwest Bank General Business Checking bank account, effective 1-12-2023. All other individuals not listed shall be removed as signers

OBERLIN PUBLIC LIBRARY BOARD OF TRUSTEES

January 12, 2023 2023 Organizational Meeting

on the account. Fiscal Officer Cioffi is the only authorized signer on STAR Ohio Account.

Authorized Signer	Position
Kristin Cioffi	Fiscal Officer
Meredith Gadsby	President, Board of Trustees
Bethany Baker	Vice President, Board of Trustees
Marcia Peterson	Secretary, Board of Trustees

Roll call vote: Sandler, Stalnaker, Hogan, Baker, Newson, Peterson, Gadsby, ALL AYES.

MOTION PASSED

PUBLIC COMMENT

Dorothy Luciano (6 Kendal Drive) commented that she was wondering why the Personnel Committee is tasked with approving public service desk appointments. Luciano referenced the OLC Trustee Handbook and noted that the Board is only tasked with hiring the Director and the Fiscal Officer, and the Director should be the one tasked with hiring the library staff. Cioffi commented that the hiring approval process is dictated by the Board’s Bylaws. Luciano commented that she agrees that reviewing library policies is a good idea.

Erin Shiba (139 East Lorain) commented that although they have in the past, the Library Services committee has not met with the library Team Leaders in 2 years.

Baker moved, seconded by Sandler, to adjourn. All present voted in favor. The meeting adjourned at 5:44 p.m.

President

Attest