

## OBERLIN PUBLIC LIBRARY BOARD OF TRUSTEES

### December 14, 2023 Regular and 2024 Organizational meeting

President Meredith Gadsby called to order the December regular and 2024 Organizational meeting at 5:03 p.m. Roll call: Phyllis Yarber Hogan, Melissa Stalnaker, Marcia Peterson, Meredith Gadsby, and Bethany Baker were present. Megan Newson was absent. Lili Sandler arrived later as noted. Also present were David Fausnaugh, Director, and Kristin Cioffi, Fiscal Officer.

PUBLIC PARTICIPATION none

#### MINUTES

Baker moved, seconded by Peterson, to accept Resolution # R-23-12-1, approving the minutes of the November 9, 2023 regular meeting. Roll call vote: Hogan, Stalnaker, Peterson, Gadsby, Baker, ALL AYES.

MOTION PASSED

#### FISCAL OFFICER'S REPORT

Cioffi reviewed the November 2023 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi reported on the final revenue projections for the year and on projected carryover to next year. Cioffi noted that 2024 Permanent Appropriations were filed with the Lorain County Auditor. Stalnaker moved, seconded by Hogan, to accept Resolution # R-23-12-2, accepting the November 2023 Financial Reports Roll call vote: Hogan, Stalnaker, Peterson, Gadsby, Baker, ALL AYES.

MOTION PASSED

#### PERSONNEL

Peterson moved, seconded by Baker, to accept Resolution # R-23-12-3, to enter executive session at 5:08 p.m. to discuss the employment and compensation of a public employee. Roll call vote: Hogan, Stalnaker, Peterson, Gadsby, Baker, ALL AYES.

The Board exited the executive session at 5:58 p.m. via motion by Peterson, seconded by Sandler. Sandler arrived at the meeting during executive session.

#### OLD BUSINESS

Fausnaugh noted that he will email the draft Strategic Plan prior to the next Board meeting. Gadsby asked if all the Trustees had received the email regarding the Ashenurst lawsuit and if there were any questions. The Trustees confirmed receiving the email, and there were no questions about it.

NEW BUSINESS none

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### DIRECTOR'S REPORT

Fausnaugh noted that the statistical report is in the back of the packet. Fausnaugh reported that the library has starting working on planning Black History Month and is investigating a partnership for Toni Morrison Day. Fausnaugh reported that the library is working on partnering with Oberlin Kids and Connecting for Kids to offer adaptive storytimes next year. There was some discussion on different types of storytimes.

### 2024 ORGANIZATIONAL BUSINESS

Hogan moved, seconded by Baker to accept Resolution # R-23-12-4, accepting the following slate of officers:

President	Meredith Gadsby
Vice-President	Melissa Stalnaker
Secretary	Marcia Peterson

Roll call vote: Hogan, Stalnaker, Peterson, Gadsby, Baker, Sandler, ALL AYES.  
MOTION PASSED

Notary Cioffi administered the oath of office to the officers.

Stalnaker moved, seconded by Peterson, to accept Resolution # R-23-12-5 appointing the following committees:

BUILDING, FINANCE & AUDIT	Hogan, Stalnaker, & Peterson
PERSONNEL	Sandler, Baker, & Newson

Roll call vote: Hogan, Stalnaker, Peterson, Gadsby, Baker, Sandler, ALL AYES.  
MOTION PASSED

Sandler moved, seconded by Sandler to accept Resolution # R-23-12-6, to appoint Kristin Cioffi as Fiscal Officer for the 2024 calendar year, with a surety bond of \$75,000, and a biweekly salary of \$1,173.15 per pay. Roll call vote: Hogan, Stalnaker, Peterson, Gadsby, Baker, Sandler, ALL AYES.

MOTION PASSED

Baker left the meeting at 6:15 p.m.

Stalnaker moved, seconded by Sandler to accept Resolution # R-23-12-7, to appoint David Fausnaugh as Director and Records Officer for the 2024 calendar year, with a biweekly salary of \$3,662.35 per pay plus an additional day of

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vacation. Fausnaugh's salary may be adapted by administration to an hourly rate for the purpose of processing payroll. Roll call vote: Hogan, Stalnaker, Peterson, Gadsby, Sandler, ALL AYES.

MOTION PASSED

Gadsby commended and thanked Cioffi and Fausnaugh for their work throughout the year.

Hogan moved, seconded by Peterson to accept Resolution # R-23-12-8, approving the following 2024 Board meeting calendar:

- January 11- 5:00 p.m.
- February 8- 5:00 p.m.
- March 14- 5:00 p.m.
- April 11- 5:00 p.m.
- May 9- 5:00 p.m.
- June- no meeting
- July 11- 5:00 p.m.
- August 8- 5:00 p.m.
- September 12- 5:00 p.m.
- October 10- 5:00 p.m.
- November 14- 5:00 p.m.
- December 12- 5:00 p.m.

Roll call vote: Hogan, Stalnaker, Peterson, Gadsby, Sandler, ALL AYES.

MOTION PASSED

Peterson moved, seconded by Sandler to accept Resolution # R-23-12-9, approving the Fiscal Officer and the elected officers as the only authorized signers on Oberlin Public Library's Northwest Bank General Business Checking bank account. All other individuals not listed shall be removed as signers.

Roll call vote: Hogan, Stalnaker, Peterson, Gadsby, Sandler, ALL AYES.

MOTION PASSED

PUBLIC PARTICIPATION none

Peterson motioned, seconded by Sandler to adjourn. The meeting adjourned at 6:21 p.m.

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President

\_\_\_\_\_  
Attest