

OBERLIN PUBLIC LIBRARY BOARD OF TRUSTEES

April 13, 2023

President Meredith Gadsby called to order the regular meeting at 5:01 p.m. Roll call: Marcia Peterson, Megan Newson, Lili Sandler, Melissa Stalnaker, Bethany Baker, and Meredith Gadsby were present. Phyllis Yarber Hogan, arrived later, as noted. Also present were David Fausnaugh, Director, Kristin Cioffi, Fiscal Officer, and members of the public.

PUBLIC PARTICIPATION

David Ashenhurst (260 Sumner Street) advocated for moving Public Participation to the end of the meeting.

Henry Bent (139 East Lorain) seconded Ashenhurst's suggestion. Bent commented that it has historically been a better fit for the community to allow community members to comment to events at the meeting, rather than waiting until the next month. Bent noted it was a more natural fit at the end of the meeting and, the Board could also respond to the comments.

Gadsby thanked the public for their comments. Gadsby noted that the change in public comments was made due to public feedback from a few meetings ago. Gadsby also noted that it was suggested to hold public comments at both the beginning and end of the meeting. Ashenhurst commented that he agrees with that suggestion.

MINUTES

Baker moved, seconded by Peterson, to accept Resolution # R-23-4-1, approving the minutes of the March 9, 2023 regular meeting. Roll call vote: Peterson, Newson, Sandler, Stalnaker, Baker, Gadsby, ALL AYES.

MOTION PASSED

Hogan arrived at 5:09 p.m.

FISCAL OFFICER'S REPORT

Cioffi reviewed the March 2023 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi reviewed property tax revenues and noted that expenditures are appropriate for this time of year. Cioffi noted that she attended OLC's Fiscal Officer Conference this week, fulfilling her annual continuing education requirement. Sandler moved, seconded by Peterson, to accept Resolution # R-23-4-2, accepting the March 2023 Financial Reports. Roll call vote: Peterson, Newson, Sandler, Stalnaker, Baker, Gadsby, Hogan, ALL AYES.

MOTION PASSED

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PERSONNEL

Fausnaugh reported that there are no vacancies or pending resignations.

OLD BUSINESS

Fausnaugh reported that the updated library policies are closer to being ready for review. There was discussion on forming an ad hoc committee to review the policies. It was decided that Sandler, Baker and Stalnaker would serve on the policy review committee. Fausnaugh will email the committee to set up a time to meet.

Fausnaugh noted that OLC's Legislative Day on April 26th was mentioned at the last meeting. Fausnaugh reported that the Friends of OPL's book sale starts on that day, and he will be assisting and unable to attend Legislative Day. Fausnaugh noted that Cioffi is attending and can represent the library. Fausnaugh explained that although Legislative Day is important, most of the hard work of OLC is done outside of this event.

NEW BUSINESS

Cioffi explained that STAR Ohio has implemented a new signatory requirement, and in order to comply, the library must add a second signer to our accounts. Sandler moved, seconded by Peterson, to accept Resolution # R-23-4-3, authorizing Cioffi to add David Fausnaugh as an authorized signer on the library's STAR Ohio Accounts. Roll call vote: Peterson, Newson, Sandler, Stalnaker, Baker, Gadsby, Hogan, ALL AYES.

MOTION PASSED

DIRECTOR'S REPORT

Fausnaugh passed around a proclamation in honor of National Library Week issued by Oberlin City Council. Fausnaugh reported that the Friends of OPL hosted a lunch catered by Bella Luna for the staff on April 11th.

Fausnaugh reported that the Oberlin African-American Genealogy and History Group donated \$750.00 to the library. The library will use the donation to provide hybrid meeting technology, most likely in the community room.

Fausnaugh reported that the library is partnering with the Lorain County Women's Fund and the United Way to provide free menstrual products in the community. An Aunt Flow dispenser has been installed in the women's restroom and is getting steady use.

Fausnaugh reported that the library will have a table at Culture Fest, noting that seven staff members volunteered to work the event. Fausnaugh reported that the

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library is participating in Oberlin College's Ecolympics event. Fausnaugh noted the report for the Backspace is included in the packet, and everyone is excited about the library's plans for summer.

Fausnaugh noted there is a letter in the packet that was received from an anonymous former patron, along with a Bette Midler book and a monetary donation.

Fausnaugh reported that there is a large tree on the patio that is destroying the brick. Fausnaugh will consult with a professional, but fears it may be necessary to remove the tree.

Fausnaugh reported that the Oberlin African-American Genealogy and History Group is sponsoring a lock-in at the library on May 5th. Hogan explained that the group has held several lock-ins in the past, but that this is the first one since COVID. Hogan gave an overview of the event, noting that it will be lots of fun.

Baker moved, second by Peterson to accept Resolution # R-23-4-4, to accept the following gifts:

- \$750.00 from the Oberlin African-American Genealogy and History Group
- \$200.00 from an anonymous former patron

Roll call vote: Peterson, Newson, Sandler, Stalnaker, Baker, Gadsby, Hogan, ALL AYES.

MOTION PASSED

Technical Services Team Leader Erin Shiba noted that former staff member Linda Isabell passed away a few month's ago. Isabell was the last employee to work at the old Carnegie library. Shiba reported that the staff purchased the book *Isn't Her Grace Amazing* by Cheryl Mills in her memory.

Sandler suggested offering the public a second chance to comment. Fausnaugh will add a second Public Participation section to future agendas.

Aliza Weidenbaum (99 South Cedar Street) asked about the letter that was mentioned, noting it was not in the printed packet. Fausnaugh commented that it must not have printed out for some reason, but was included in the electronic packet. Fausnaugh read the letter aloud.

Ashenhurst commented that a staff member should be sent to Legislative Day in Fausnaugh's place, noting that it is important to be represented by a librarian, not just a fiscal officer.

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Newson moved, seconded by Baker, to adjourn. Roll call vote: Peterson, Newson, Sandler, Stalnaker, Baker, Gadsby, Hogan, ALL AYES. The meeting adjourned at 5:40 p.m.

President

Attest