

## OBERLIN PUBLIC LIBRARY BOARD OF TRUSTEES

September 8, 2022

Vice President Bethany Baker called to order the regular meeting at 5:00 p.m. Roll call: Megan Newson, Marcia Peterson, Anita Lock, and Bethany Baker were present. Meredith Gadsby arrived later, as noted. Lili Sandler and Bruce Ente were absent. Also present were Darren McDonough, Director, and Kristin Cioffi, Fiscal Officer. Several members of the public were in attendance.

Peterson moved, seconded by Lock, to accept Resolution # R-22-9-1, approving the minutes of the August 11, 2022 regular meeting. Roll call vote: Newson, Peterson, Lock, Baker, ALL AYES.

MOTION PASSED

### FISCAL OFFICER'S REPORT

Fiscal Officer Cioffi reviewed the August 2022 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi reported that the invoices from Mid State Restoration were received, and payment was remitted. Cioffi also noted that the second half of the property tax revenue was received. Peterson moved, seconded by Newson, to accept Resolution # R-22-9-2, accepting the August 2022 Financial Reports. Roll call vote: Newson, Peterson, Lock, Baker, ALL AYES.

MOTION PASSED

### DIRECTOR'S REPORT

Director McDonough reported that the Lorain County Library Administrator's Council would hold a meeting for Trustees on September 20 at 6:00 p.m., and four Trustees responded that they would attend the event. McDonough reported that the library was working with other community groups to host an NEA Big Read event with Eboni Johnson from Oberlin College in charge, and events would start this month and continue through winter. McDonough reported the library was working with the Oberlin Heritage Center to host an exhibit on Latino History in Lorain. McDonough asked Trustees to RSVP if they would be attending the kickoff on September 23 at 6:00 p.m.

Gadsby arrived at 5:07 p.m.

Lock asked if McDonough still had problems acquiring copies of *Homegoing* for the Big Read event. McDonough replied that he was able to order enough copies of the book.

## OBERLIN PUBLIC LIBRARY BOARD OF TRUSTEES

September 8, 2022

### COMMITTEE REPORTS

#### PERSONNEL COMMITTEE

Gadsby reported that the committee met and reviewed the personnel appointments. Gadsby circulated the new employees' applications. Gadsby reported that the Director's position had been posted on OLC, LinkedIn, and other relevant places. The consultants at Organizational Architecture asked us to also use our own networks to share the job posting. Oberlin College Librarian Eboni Johnson shared the posting through various college networks. Organizational Architecture was confident the library would meet the needed timeline for hiring a director.

Baker asked about a circulated job posting at Oberlin City Schools for The Bridge. McDonough explained that Bridge Director Stephanie Jones was trying to find an employee for the Backspace, so she sent out a feeler through the schools. McDonough noted that the position could be difficult to fill due to the hours. There was discussion about if it was appropriate to fill the position since there had been talk of moving The Bridge to the library. Peterson noted that any construction needed to move The Bridge to inside the library would be several years off, so it was appropriate to fill the Backspace position for this year.

The committee moved and seconded to accept Resolution # R-22-9-3, accepting the following hires:

- Lindsey Pfenninger, Circulation Clerk, effective 8-22-2022
- Miles Samson, Public Services Team Member- Adult, effective 8-22-2022
- Jenn Bedard, Public Services Team- Juvenile and Adult, change from Part-Time to Full-Time, effective 8-21-2022

Roll call vote: Newson, Peterson, Lock, Baker, Gadsby, ALL AYES.

MOTION PASSED

OLD BUSINESS none

#### NEW BUSINESS

Baker noted that Ente did not share anything he wanted to report. Gadsby shared information about the Latino Black History Collective's oral history project.

**OBERLIN PUBLIC LIBRARY BOARD OF TRUSTEES**

**September 8, 2022**

**PUBLIC PARTICIPATION**

Tom Lock (40 Colony Drive) commented that he was unsure if his offer to draw a floor plan of the library was properly accepted at the last meeting due to the fact that his wife Anita Lock voted on the motion. McDonough noted that the last floor plan of the library was done just prior to the Information Desk being installed and was fairly complete. Gadsby moved, seconded by Baker, to accept Resolution # R-22-9-4, reapproving Tom Lock's offer to measure and draft a footprint of the library building. There was some discussion regarding the need to draft the staff areas and the general usefulness of the project. Roll call vote: Newson, Peterson, Gadsby, Baker, ALL AYES. Lock, ABSTAINED.

**MOTION PASSED**

Ann Beach (175 North Prospect) reported that the Friends of OPL would hold a fall book sale October 5-9. She also reported that the Friends newsletter was coming out soon.

Peterson moved, seconded by Gadsby, to adjourn. Roll call vote: Newson, Peterson, Lock, Gadsby, Baker, ALL AYES. The meeting adjourned at 5:32 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Attest