

**OBERLIN PUBLIC LIBRARY RECORDS COMMISSION**

**May 12, 2022**

President Bruce Ente called to order the Oberlin Public Library Records Commission meeting at 5:01 p.m. Roll call: Bethany Baker, Bruce Ente, Anita Lock, Lili Sandler, Marcia Peterson, Megan Newson, and Kristin Cioffi were present. Meredith Gadsby arrived later, as noted. Also present was Darren McDonough, Director. There was a well-attended public.

Cioffi reviewed the process for disposing of records. Peterson moved, seconded by Baker, to accept Resolution # RC-22-5-1, authorizing, according to the current records retention schedule, the Fiscal Officer to dispose of the presented financial records on July 16, 2022. Roll call vote: Baker, Ente, Lock, Sandler Peterson, Newson, Cioffi, ALL AYES.

MOTION PASSED

Gadsby arrived at 5:04 p.m.

Cioffi reviewed suggested modifications to the current records retention schedule. Peterson moved, seconded by Baker to accept Resolution # RC-22-5-2, to approve modifications to the current records retention schedule (RC-2, copy attached) and to forward on to the proper authorities. Roll call vote: Baker, Ente, Lock, Sandler Peterson, Newson, Gadsby, Cioffi, ALL AYES.

MOTION PASSED

Lock moved, seconded by Peterson, to adjourn. All present voted in favor. The meeting adjourned at 5:11 p.m.

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President

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Attest