

OBERLIN PUBLIC LIBRARY BOARD OF TRUSTEES

January 11, 2024 Regular

Vice President Melissa Stalnaker called to order the regular meeting at 5:05 p.m. Roll call: Phyllis Yarber Hogan, Marcia Peterson, Melissa Stalnaker, Megan Newson, Lili Sandler, and Bethany Baker were present. Meredith Gadsby arrived just after roll call. Also present were David Fausnaugh, Director, Kristin Cioffi, Fiscal Officer, and members of the public.

PUBLIC PARTICIPATION none

MINUTES

Baker moved, seconded by Stalnaker, to accept Resolution # R-24-1-1, approving the minutes of the December 14, 2023 regular and 2024 Organizational meeting. Roll call vote: Hogan, Peterson, Stalnaker, Newson, Sandler, Baker, Gadsby, ALL AYES.

MOTION PASSED

FISCAL OFFICER'S REPORT

Cioffi reviewed the December 2023 financial reports (Fund Status, Revenue Status, Appropriation Status, and Bank Reconciliation). Cioffi reported on the year's final revenue, expenditure, and carryover totals. Gadsby reviewed the status of the lawsuit. Stalnaker moved, seconded by Hogan, to accept Resolution # R-24-1-2, accepting the December 2023 Financial Reports. Roll call vote: Hogan, Peterson, Stalnaker, Newson, Sandler, Baker, Gadsby, ALL AYES.

MOTION PASSED

PERSONNEL none

OLD BUSINESS

Gadsby noted that all Trustees have received a copy of the library's draft 2024-2026 Strategic Plan. Fausnaugh reviewed the process and methodology for the development of the Strategic Plan. Fausnaugh noted that the plan contains goals and corresponding action items. Fausnaugh gave examples and clarification on various items in the plan. The Trustees gave feedback on the draft plan, and Fausnaugh answered their questions. Stalnaker moved, seconded by Peterson, to accept Resolution # R-24-1-3, adopting the 2024-2026 Strategic Plan as presented. Roll call vote: Hogan, Peterson, Stalnaker, Newson, Sandler, Baker, Gadsby, ALL AYES.

MOTION PASSED

NEW BUSINESS

Cioffi reported that the Lorain County Auditor will be transitioning to electronic payments for county settlement funds. Peterson moved, seconded by Stalnaker, to accept Resolution # R-24-1-4, accepting the electronic receipt of funds from

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the Lorain County Auditor and Lorain County Treasurer and authorizing Fiscal Officer Kristin Cioffi to share Oberlin Public Library's bank account information with the Lorain County Auditor and to make changes on behalf of Oberlin Public Library to the bank account where ACH funds from the Lorain County Auditor or Lorain County Treasurer will be settled. Roll call vote: Hogan, Peterson, Stalnaker, Newson, Sandler, Baker, Gadsby, ALL AYES.

MOTION PASSED

DIRECTOR'S REPORT

Fausnaugh reported that the library received a generous donation of \$400.00 from the Silver Wheels Cycling Club in appreciation of the library's meeting space. Fausnaugh reported that the Friends of OPL are fixing up the staff kitchen in appreciation of the library staff. So far, they purchased a refrigerator, microwave, and chair. Fausnaugh personally contributed a new table, chairs and microwave cart.

Fausnaugh noted that he included Fraud Risk Assessment information in his report. This information reviews the library procedures that address risk areas as identified by the Auditor of State's office, in order to help guide Trustees in fiscal oversight.

Peterson asked why Desmond Bowen gave the information in this month's Bridge report. Fausnaugh responded that he asks the staff of The Bridge to provide a narrative report every month, and they take turns providing that information.

PUBLIC PARTICIPATION

Aliza Weidenbaum (99 South Cedar) suggested that since technology can be flexible, the library could look into moving the technology from The Bridge to the library and using The Bridge for public meeting space with expanded hours.

Baker moved, seconded by Newson, to adjourn. Roll call vote: Hogan, Peterson, Stalnaker, Newson, Sandler, Baker, Gadsby, ALL AYES. The meeting adjourned at 5:51 p.m.

President

Attest